

Message

From: Seabron, Tasha [TSeabron@nas.edu]
Sent: 3/29/2022 6:09:08 PM
To: Walker, Russell [RWalker@nas.edu]
CC: Llanos, Laura [LLlanos@nas.edu]; Rangel, Jorge [Rangel.Jorge@epa.gov]
Subject: RE: Bilateral Signature Request DOTO_68HERC19D0011_68HERC20F0055_Mod_P00005
Attachments: IPP CM SUBMISSION.pdf; NAS_EPA 68HERC19D0011 68HERC20F0055_APRIL 2020_Credit Memo_10004806-18.sign.pdf

Importance: High

Hello all

This credit has been put into IPP with appropriate credit memo documentation attached for the sponsor. Sorry for delay.

Thank you,

Respectfully,

Tasha R. Seabron

Contracts Receivable Analyst | Contracts and Grants Accounting Unit
Office of the Chief Financial Officer
The National Academies of Sciences, Engineering and Medicine
500 Fifth Street, NW W-608 | Washington, DC 20001
Desk: 202-334-2051
Cell: 540-681-3330
Email:tseabron@nas.edu

From: Walker, Russell <RWalker@nas.edu>
Sent: Tuesday, March 8, 2022 9:16 AM
To: Burgess, Lavonne <LBurgess@nas.edu>; Seabron, Tasha <TSeabron@nas.edu>
Cc: Llanos, Laura <LLlanos@nas.edu>
Subject: FW: Bilateral Signature Request DOTO_68HERC19D0011_68HERC20F0055_Mod_P00005

LaVonnne, Tasha,

EPA has provided guidance below on submitting credit invoices. Let me know if it works. Thanks.

Russ

From: Rangel, Jorge <Rangel.Jorge@epa.gov>
Sent: Tuesday, March 8, 2022 8:37 AM
To: Dehne, Andrea <dehne.andrea@epa.gov>; Walker, Russell <RWalker@nas.edu>
Cc: Smith, Jennifer <Smith.Jennifer.L@epa.gov>
Subject: RE: Bilateral Signature Request DOTO_68HERC19D0011_68HERC20F0055_Mod_P00005

Hi Russ,

There is a way to enter credits into the IPP. See the note below from Clint Thomson.

Let us know if it works. We can then amend the PR for the MOD that is needed to de-obligate the balance of the funds.

Jorge G. Rangel, Jr.

Office of Research and Development,
Office of Resource Management ORD/ORM/EMD/CMB
Environmental Protection Agency
1200 Pennsylvania Avenue, Mail Code 8106R
Washington, DC 20460
202-564-1606

STREAMS IV Web-page

STREAMS III Web-page

ORD Graphics and Media Support (EP-C-18-008)

NAS Contract Award 68HERC19D0011

ORD Data & Document (D&D) Services (EP-G16H-01281)

ALTCOR Technical Support for ORDs Ecological & Global Change Assessment Program (EP-C-17-031)

From: Thomson, Clint <Thomson.Clint@epa.gov>

Sent: Tuesday, March 8, 2022 8:12 AM

To: Rangel, Jorge <Rangel.Jorge@epa.gov>; Dehne, Andrea <dehne.andrea@epa.gov>

Cc: Smith, Jennifer <Smith.Jennifer.L@epa.gov>

Subject: RE: Bilateral Signature Request DOTO_68HERC19D0011_68HERC20F0055_Mod_P00005

Good morning Jorge,

This is what I found out. The vendor can submit credit invoice in IPP. There is a feature in IPP called credit memo and the vendor can submit credit invoices just like normal invoices. When submitting invoices via credit memo, the vendor enters the amounts as debit.

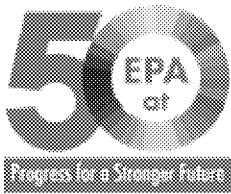


Hope this helps.



We value your feedback. Please share your customer experience by completing the Customer Service Survey.

[RTP-FC Customer Service Survey](#)



From: Rangel, Jorge <Rangel.Jorge@epa.gov>
Sent: Tuesday, March 8, 2022 7:23 AM
To: Dehne, Andrea <dehne.andrea@epa.gov>; Thomson, Clint <Thomson.Clint@epa.gov>
Cc: Smith, Jennifer <Smith.Jennifer.L@epa.gov>
Subject: RE: Bilateral Signature Request DOTO_68HERC19D0011_68HERC20F0055_Mod_P00005

Good morning Clint,

This is the email string I referenced about the IPP credit issue with NAS. Any guidance would be helpful. There has to be a way for us to get "CREDIT" back on our awards.

Jorge G. Rangel, Jr.

Office of Research and Development,
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Washington, DC 20460
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[ORD Graphics and Media Support \(EP-C-18-008\)](#)

[NAS Contract Award 68HERC19D0011](#)

[ORD Data & Document \(D&D\) Services \(EP-G16H-01281\)](#)

[ALTCOR Technical Support for ORDs Ecological & Global Change Assessment Program \(EP-C-17-031\)](#)

From: Walker, Russell <RWalker@nas.edu>
Sent: Friday, March 4, 2022 9:56 AM
To: Dehne, Andrea <dehne.andrea@epa.gov>; Rangel, Jorge <Rangel.Jorge@epa.gov>
Cc: Smith, Jennifer <Smith.Jennifer.L@epa.gov>
Subject: RE: Bilateral Signature Request DOTO_68HERC19D0011_68HERC20F0055_Mod_P00005

Good morning Andie,

We're being told by IPP that negative invoices are not possible. Let me know what other options we have to resolve. It appears that we may need to write EPA a check for that amount.

Russ

From: Dehne, Andrea <dehne.andrea@epa.gov>
Sent: Friday, March 4, 2022 8:01 AM

To: Walker, Russell <RWalker@nas.edu>; Rangel, Jorge <Rangel.Jorge@epa.gov>
Cc: Smith, Jennifer <Smith.Jennifer.L@epa.gov>
Subject: RE: Bilateral Signature Request DOTO_68HERC19D0011_68HERC20F0055_Mod_P00005

Morning,

Please try reaching out to the IPP Helpdesk (see contact info below) regarding a credit (negative invoice) submission. Please let us know if you do not get a helpful answer and we have a few folks internally that we can reach out to and try to resolve.

IPP Help desk info:
(866) 973-3131
IPPCustomerSupport@fiscal.treasury.gov

Thank you,

Andie

Andrea Dehne
CAD Contract Specialist/Officer
US Environmental Protection Agency
26 West Martin Luther King Drive
Cincinnati, OH 45268
(513)487-2099

From: Walker, Russell <RWalker@nas.edu>
Sent: Thursday, March 3, 2022 4:46 PM
To: Rangel, Jorge <Rangel.Jorge@epa.gov>; Dehne, Andrea <dehne.andrea@epa.gov>
Cc: Smith, Jennifer <Smith.Jennifer.L@epa.gov>
Subject: RE: Bilateral Signature Request DOTO_68HERC19D0011_68HERC20F0055_Mod_P00005

Hi Jorge,

I confirmed that we did invoice for it, but it is not possible to submit a negative invoice via IPP. Is it an option to leave this TO as is and issue the credit to another EPA TO?

Russ

From: Rangel, Jorge <Rangel.Jorge@epa.gov>
Sent: Thursday, March 3, 2022 3:57 PM
To: Walker, Russell <RWalker@nas.edu>; Dehne, Andrea <dehne.andrea@epa.gov>
Cc: Smith, Jennifer <Smith.Jennifer.L@epa.gov>
Subject: RE: Bilateral Signature Request DOTO_68HERC19D0011_68HERC20F0055_Mod_P00005

Russ,

Our system shows \$13,985.30. Can you tell us when you will be issuing the "Credit"? I can quickly check on our end once I hear from you. We won't be able to finalize the process on our end until that credit gets processed.

Thanks

Jorge G. Rangel, Jr.
Office of Research and Development,

Office of Resource Management ORD/ORM/EMD/CMB
Environmental Protection Agency
1200 Pennsylvania Avenue, Mail Code 8106R
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NAS Contract Award 68HERC19D0011

ORD Data & Document (D&D) Services (EP-G16H-01281)

ALTCOR Technical Support for ORDs Ecological & Global Change Assessment Program (EP-C-17-031)

From: Walker, Russell <RWalker@nas.edu>

Sent: Thursday, March 3, 2022 3:25 PM

To: Dehne, Andrea <dehne.andrea@epa.gov>

Cc: Rangel, Jorge <Rangel.Jorge@epa.gov>; Smith, Jennifer <Smith.Jennifer.L@epa.gov>

Subject: RE: Bilateral Signature Request DOTO_68HERC19D0011_68HERC20F0055_Mod_P00005

Hello Andie,

NAS shows a balance of \$14,505.51. This is due to a credit (refund) for an unused domestic airline ticket. Let me how you want to handle. Thanks.

Russ

From: Dehne, Andrea <dehne.andrea@epa.gov>

Sent: Thursday, March 3, 2022 10:58 AM

To: Walker, Russell <RWalker@nas.edu>

Cc: Rangel, Jorge <Rangel.Jorge@epa.gov>; Smith, Jennifer <Smith.Jennifer.L@epa.gov>

Subject: Bilateral Signature Request DOTO_68HERC19D0011_68HERC20F0055_Mod_P00005

Good Morning,

Please review, sign and return the attached bilateral mod for un-invoiced de-ob of remaining funds and confirmation of TO closeout.

Thank you,

Andie

Andrea Dehne

CAD Contract Specialist/Officer

US Environmental Protection Agency

26 West Martin Luther King Drive

Cincinnati, OH 45268

(513)487-2099